This report is to be completed when employment assessment is authorized. Report is due **within 3 business days** to Support Services Director after the conclusion of the meeting with the Job Seeker with a detailed summary of **ALL** the elements listed to secure a Phase payment. Not to exceed 60 days from date of DVR Authorization.

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| **Client:** Click here to enter text. | **Date:** Click here to enter text. |
| **Person Completing Report:** Click here to enter text. |  |
| **A review and summary of all existing materials and information to inform the competitive employment goals of consumer.**  Click here to enter text. | |
| **Identification of the provider of long term support or plan to provide long term support.**  Click here to enter text. | |
| **An exploration in discussion about the consumers stated employment goals and areas of interest.**  Click here to enter text. | |
| **A description of how information from the consumers outside interests and activities can be used to match the consumer to a possible job goal.**  Click here to enter text. | |
| **A description of how and why the individualized work trial location was selected.**  Click here to enter text. | |
| **Target wages, hours worked and special conditions that apply to the work site for that consumer (e.g. fragrance-free environment, amount of job structure vs. need for variety, work place culture, etc.).**  Click here to enter text. | |
| **Short and long-term employment goals.**  Click here to enter text. | |
| **A description of the type of support needed on the job and strategies to address them including worker traits, time management and ability to follow directions.**  Click here to enter text. | |
| **A description of the medical or accommodations that will need to be addressed in Competitive employment. Provide some strategies on job match to mitigate these needs.**  Click here to enter text. | |
| **Identify the personal/family, community and or logistical support or deficits.**  Click here to enter text. | |
| **Transportation resources or deficits.**  Click here to enter text. | |

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| **Results of observation of the consumer in familiar situations and what competencies, skills and natural motivations/interests were identified that may benefit employers and facilitate success in employment.**  Click here to enter text. |
| **A description of assistive technology needs.**  Click here to enter text. |
| **A list of specific jobs that will be developed in the job development phase.**  Click here to enter text. |
| **Possible job coaching strategies.**  Click here to enter text. |
| **A description of employment preparation needs. (Interviewing skills etc.).**  Click here to enter text. |
| **Plans to use work incentives, as appropriate, to maximize earnings.**  Click here to enter text. |
| **Recommendations for competitive employment including an initial list of employer contacts.**  Click here to enter text. |
| **A checklist of responsibilities for the DVR consumer, DVR staff and Service Provider.**  Click here to enter text. |
| **A timeframe for review of the plan for job development.**  Click here to enter text. |

Signed:

Date:

Return form to: [Pbranton@gtindependence.com](mailto:Pbranton@gtindependence.com)